REQUEST FOR STATEMENTS OF QUALIFICATIONS (RFSQ) No. 23-018

DATE:	February 23, 2023
Project Title:	**Design and Build of a Bike Park in Lions Community Park**

The Regional District of Nanaimo invites qualified and experienced firms to submit Statements of Qualifications to design and build a bike park in Lions Community Park, located at 3480 Lioness Boulevard, Qualicum Bay.

A. Intent

This Request for Statements of Qualifications (RFSQ) is issued to determine the most qualified and experienced service provider that can meet the Regional District of Nanaimo's requirements, expectations, and timeline.

The Regional District of Nanaimo will review submissions received in response to this RFSQ and enter discussions with the top-ranked Respondent to negotiate the terms, scope, timeline, and cost based on the actual scope of work required (the Work). Should these negotiations fail to result in a contract for the Work, the Regional District of Nanaimo may then elect to negotiate with the next highest ranked service provider and so on until an agreement is reached or the process cancelled.

In any event, the Regional District of Nanaimo shall not be bound to enter a contract with any Respondent to this RFSQ and, at its sole discretion, may elect to collapse this process.

B. Background

Lions Community Park is undergoing a series of improvements to create new recreation amenities for the surrounding area. These improvements include a new playground that is currently under construction, and a new bike park located near the playground.

Lions Community Park is located at 3480 Lioness Boulevard in Qualicum Bay. The land area available for the bike park is approximately 2500m2.

C. Contemplated Scope of Work and Timeline

The work will consist of the design and construction of a bike park. Project details are as follows.

Bike Park Design

The bike park is to be designed to accommodate users of various skill levels and should include:

- Minimum of three jump lines or loops of various challenge levels (beginner, intermediate, advanced)
- Bike skills area with a variety of features and obstacles for riders of different abilities
- An elevated starting mound for the bike jumps and skills area
- A separate, smaller track for younger and beginner users with features appropriately sized for children using balance bikes
- Space for viewing and gathering, including locations for benches or other seating
- Drainage considerations to divert water from the bike park and prevent pooling in any low areas
- Gravel pathway connection to new playground

Design Deliverables

The design process will include three submissions with opportunity for RDN staff to provide comments and revisions at each stage.

- Conceptual Design – submittal to include layout drawing of proposed bike park, labelled features, photos or sketches to show types of features and design intent
- Refined Concept Design – submittal to include revisions based on RDN comments. Layout drawing with labelled features, example construction details and material specifications
- Construction Drawings – Final drawings to include revisions based on RDN comments, and all required information, details, and specifications to construct the bike park

Construction Materials

- Bike park construction to utilize all existing fill (approximate 40 loads) currently placed on site
- All areas disturbed by construction to be restored with min. 100mm topsoil and hydroseed
- Bike track and jump surfacing material must meet the following requirements:
    - Well-graded, compactable mixture
    - Natural feel and appearance
    - Workable to maintain track and jump shapes

    - Remains firm and cohesive in wet and dry weather conditions
    - Withstands heavy bicycle use (jumping, braking, turning, etc)
- Successful proponent to provide surface material sample for approval by the RDN prior to material import and placement

Construction Deliverables

The bike park will be constructed in accordance with the construction drawings and construction schedule.

Timeline

The expected timeline for the project is for design to commence as soon as possible upon contract award and construction to take place in spring 2023. The target completion date is end of June 2023.

D. Statement of Qualifications and Evaluation

The statement of qualifications should be no longer than ten (10) single sided pages in length (not including cover page, cover letter and appendices). Please include the following:

A. Company Profile

- Describe the project team's background and areas of expertise
- Describe two or three recent comparable projects from the past five years and provide photos of the completed projects, project budget, and project timeline information
- Provide contact information for references for the above projects
- Provide a list of key sub-contractors (if any), including their company and staff experience as it relates to this project

B. Project Approach and Schedule

- Provide a project timeline showing key milestones, including submission of concept drawings, detail drawings, and construction schedule

C. Sustainability and Value Added Services

- Describe the systems, policies and/or practices you use to reduce waste associated with construction and other operational activities
- Describe the systems, policies and/or practices you use to understand, manage, and reduce your energy consumption
- Describe your teams past experience working with community groups on projects (i.e. working with volunteers, constructing with donated materials, etc)
- Identify challenges, constraints and obstacles in the project and advise on strategies to minimize
- What suggestions does your firm have to add value to the project?

Statements of Qualifications (the "SOQ") will be evaluated by the Regional District of Nanaimo based on the above. Any or all SOQs will not necessarily be accepted.

Project Budget

The RDN has a budget of $100,000 + GST for this project, including all fees and expenses required to design and construct the bike park.

E. Submission Date & Time

Statements of Qualifications should be received on or before 3:00:00 p.m. local time on the March 22, 2023. The RDN reserves the right to accept late submissions.

F. Questions and Submissions

Questions and submissions should be directed to:

Jordan Vander Klok, Parks Planner
jvanderklok@rdn.bc.ca

Questions are requested at least five (5) business days prior to the closing date.

G. Reference Information

Please see attached for the following:

Appendix 1: Lions Bike Park Location

Appendix 2: Topographic Survey

H. Proponent Information Meeting

A non-mandatory site meeting will be held on March 8, 2023, at 10:00am.
Site is located in Lions Community Park (accessed through parking lot of Lighthouse Community Hall, 240 Lions Way, Qualicum Bay). Areas of site are currently under construction. Attendees are responsible for providing their own personal protective equipment (steel toe footwear and hi-vis clothing).

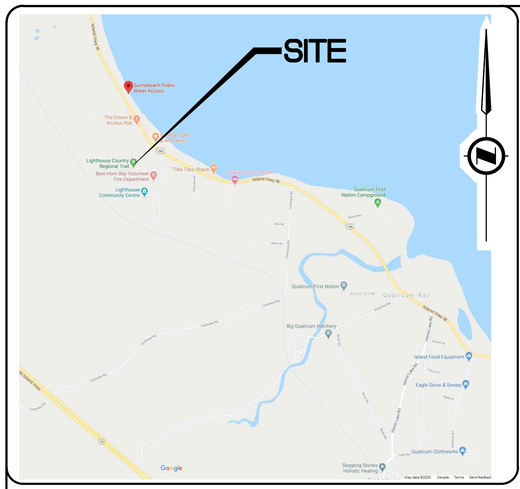
I. Addendums

Any addendums will be posted on the RDN (https://www.rdn.bc.ca/current-bid-opportunities) and new BC Bid (https://new.bcbid.gov.bc.ca/) websites.

LIONS COMMUNITY PARK - BIKE PARK LOCATION



REGIONAL DISTRICT OF NANAIMO



LOCATION PLAN
NTS

LEGEND

EXISTING	DESCRIPTION	PROPOSED
W 200ø PVC	WATERMAIN (SIZE NOTED)	
D 200ø PVC	STORM DRAIN (SIZE NOTED)	
	DITCH/SWALE	
GAS 80ø PE	GAS	
UG HYDRO	UNDERGROUND BC HYDRO	
	UTILITY POLE	
	SIGN	
GC	GARBAGE CAN	
	EDGE OF PAVEMENT	
	EDGE OF GRAVEL	
	TOP OF SLOPE	
	TOE OF SLOPE	
X	FENCE	
	TREE/TREELINE	
	IRON PIN	

NOTES:

1. ELEVATIONS ARE GEODETIC BASED ON MONUMENT 77C534 EL.=4.214m
2. CONTOUR INTERVALS ARE 0.20m
3. LOCATION OF BOULDERS, CURB STOPS, AND GARBAGE CANS ARE APPROXIMATE BASED ON THE AERIAL PHOTO.
4. ON-SITE UNDERGROUND UTILITIES NOT SHOWN. NO RECORD INFORMATION WAS AVAILABLE AT TIME OF PLAN SUBMISSION.

ATTENTION:
DO NOT RELY ON THIS INFORMATION ALONE.
YOU MUST HAND DIG TO EXPOSE ANY UNDERGROUND UTILITIES AT SEVERAL LOCATION TO DETERMINE ITS EXACT LOCATION AND DEPTH BEFORE USING ANY MECHANIZED EQUIPMENT. ALL LOCATION OF UNDERGROUND UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE ONLY. THE RDN WILL NOT ACCEPT RESPONSIBILITY FOR ERRORS OR OMISSIONS.



KOERS & ASSOCIATES ENGINEERING LTD.
Consulting Engineers
P.O. Box 790, 194 Memorial Ave. Ph: 250-248-3151
Parksville, BC V9P 2G8 www.koers-eng.com Fax: 250-248-5362

RECORD OF REVISIONS

REV	DATE	BY	ENG	DESCRIPTION

NOT FOR CONSTRUCTION

ISS	DATE	BY	ENG	DESCRIPTION
A	10JAN22	BRC	RH	CLIENT REVIEW

RECORD OF ISSUE

SEAL

PRELIMINARY
January 10, 2022
PERMIT TO PRACTICE No. 1001658

PROJECT NO.	2165
DRAWN	BRC
DESIGNED	
CHECKED	RH
APPROVED	RH
DATE	DECEMBER 2021
SCALE	AS NOTED

CLIENT

REGIONAL DISTRICT OF NANAIMO

PROJECT

LIONS COMMUNITY PARK

TITLE

TOPOGRAPHIC SURVEY PLAN

DRAWING No.	REV.	SHEET
2165-01		1/1

File: 2165 Base.dwg Plot Time: Jan 10, 2022 - 1:55pm User: bcartmell