REQUEST FOR QUALIFICATIONS No. 22-032

North Slope Closure Project

ISSUED: March 14, 2022

CLOSING DATE AND TIME:
Submissions must be received on or before:
3:00 PM (15:00 hrs) Local Time on March 29, 2022

Questions are to be directed to:
Jane Hamilton, Superintendent of Landfill Operations
(250) 722-2044 x3222
jhamilton@rdn.bc.ca

Questions are requested at least five (5) business days before the closing date.

1. Instructions to Respondents

1.1 Closing Date/Time/Submission Method
Submissions must be received on or before 3:00 PM (15:00 hrs), Local Time, on March 29, 2022.

Submission Method:

By Email: In PDF format with "RFQ 22-032 North Slope Closure Project" as the subject line at this electronic address:

rcu@rdn.bc.ca

Please note: Maximum email file size limit is 20MB, or less. The Regional District of Nanaimo (RDN) will not be liable for any technological delays of submissions.

Submissions received in any other manner will not be accepted.

1.2 Amendment to Qualifications
Qualifications may be amended in writing and sent via email to the RDN contact person identified on the cover page on or before the closing date and time. Such amendments should be signed by the authorized signatory of the Respondent.

1.3 Addenda
If the RDN determines that an amendment is required to this Request for Qualifications (RFQ), the RDN will post the Addendum on the RDN (www.rdn.bc.ca) and BC Bid (www.bcbid.gov.bc.ca) websites. Each addendum will be incorporated into and become part of the RFQ. No amendment of any kind to the RFQ is effective unless it is contained in a written addendum issued by the RDN. It is the sole responsibility of the Respondent to check and ensure all amendments are included prior to submitting their final RFQ submission.

1.4 Withdrawal of Responses
The Respondents may withdraw their submission at any time by submitting a written withdrawal email to the RDN contact person identified on the cover page on or before the closing date and time.

1.5 Unsuccessful Respondents
The RDN will offer debriefings to unsuccessful Respondents, on request, at a mutually agreeable time.

2. INTRODUCTION

The purpose of this Request for Qualifications is to solicit submissions from qualified firms to demonstrate their ability to undertake a project similar to that currently being considered by the RDN to complete the North Slope Landfill Closure. The RDN invites submissions in response to this Request for Qualifications (RFQ) from interested and experienced general contractors (Respondents) in providing construction services (work) for the construction of the following:

1. Strip, haul and stockpile existing low permeability soil on-site;
2. Grade existing waste surfaces in closure area to specified slopes and elevations;
3. Supply and install cover system;
4. Supply and install landfill gas trench and piping;
5. Supply and install ditching and culverts; and
6. Supply and install temporary erosion control measures.

Note: some materials may be install only.

Following the RFQ process, the RDN will issue a Tender to the shortlisted firms. The Contract award is anticipated for June 15, 2022, and the desired completion date is October 31, 2022.

3. BACKGROUND

The RDN owns and operates a Regional Landfill in the Regional District of Nanaimo that services more than 155,000 people and receives more than 50,000 tonnes of waste per year. The Regional Landfill is located at 1105 Cedar Road (legal description: Lot A, Plan 49841 and Lot 1, Plan 48020, Nanaimo Land District), near the southern border of the City of Nanaimo and is the only landfill site in the Region. The Regional Landfill receives more than 50,000 tonnes of waste per year.

The North Slope Landfill Closure Project will include the grading of existing waste to specified grades and elevations, installation of approximately 20,000 square metres of a landfill cover system comprised of non-woven geotextile, textured geomembrane liner, geocomposite drainage layer, bedding sand, subsoil and topsoil, and associated stormwater management and landfill gas management infrastructure. Figure 1, attached, illustrates the approximate project area.

4. INTENT OF THE QUALIFICATION PROCESS

The intent of the RDN is to create a list of three to five (5) experienced general contractors who will be invited to participate in the Tender process. The RDN reserves the right in its sole discretion to create a longer list of select general contractors. The RDN will notify the successful respondents in writing that they have been selected to submit a Tender for the Work. This notice will include the date for the release of the Tender Document which is anticipated to follow in early April of 2022.

5. SUBMISSION AND EVALUATION

Notwithstanding the requirements listed elsewhere in the request, responses to this request are being sought from general contractors who can demonstrate:

- Capacity to undertake the proposed works, commencing in June 2022 and preferred completion of the works by September 30, 2022 and no later than October 31, 2022;
- Applicable corporate experience;
- Experience undertaking construction on landfill sites with similar scale projects, preferably including geomembrane liner and geocomposite drainage layer installation;
- Ownership and/or lease of major equipment required for the work;
- Experienced key personnel on landfill sites, such as site manager, superintendent and general foreman;
- Established corporate programs pertaining to safety, and quality control; and
- Record of superior performance by the Respondent and proposed sub-contractors as verified by references.

A clear and concise presentation of information is encouraged. No assumption should be made that the information regarding a Respondent is known to the RDN except as provided in its Submission. Each Submission should be arranged as follows:

5.1 Format of the Submission

a) Title Page: includes RFQ number, closing date and time, Respondent name, address, telephone number, e-mail, physical and mailing address and contact person.
b) Letter of Introduction: One page introducing the Respondent, signed by the person(s) authorized to sign on behalf of the Respondent.
c) Table of Contents: include page numbers.
d) Statement of Qualifications as follows:

Section 1 - Corporate Experience and Corporate Programs

Item 1 List number of employees in company, number of employees in and locations of office that will support this project, type of work that the company specializes in, and number of projects and dollars of work done by company in the last three (3) years. Please refer to any corporate environment policy, sustainability policies and/or Third-party standards the company follows such as voluntary Greenhouse Gas disclosure.

Item 2 List up to three (3) relevant general landfill infrastructure projects that the Respondent has successfully completed within the last ten (10) years as the prime contractor. Preferences for final closure systems (geocomposite drainage layers and geomembrane) and/or similar scale

projects in scoring. List the description of the project, size of the project (Canadian dollars), project location, and reference names and telephone numbers of the owner and engineer of these projects. The RDN reserves the right to obtain its own references in this regard.

Item 3 Briefly demonstrate or elaborate on any social procurement considerations, please refer to any corporate programs, commitments, or plans. Similarly, please provide any relevant statements of First Nations ownership or involvement.

Section 2 - Key Personnel

Item 1 List the names and roles of proposed key personnel and provide their resumes. Include details of their project experience and their roles in the listed projects in this RFQ. Indicate their relevant experience with landfill related projects.

Section 3 – Safety

Item 1 See Appendix A – Safety Record

Section 4 - Subcontractors and Proposed Equipment

Item 1 The Respondent shall list in the form included as Appendix B (Proposed Self- work Items), scope of work categories that the Respondents typically self performs for works of a similar nature as that described within the RFQ document.

Item 2 The Respondent shall list in the form included as Appendix C (Proposed Subcontractors) the name of each subcontractor it proposes to use for any of the work described in the scope of work. This submission shall include the proposed geomembrane installer, along with evidence that the installer has a minimum of 500,000 square metres of field seaming experience and holds an International Association of Geosynthetic Installers (IAGI) Certified Welder Technician certification in both extrusion welding and fusing welding, if it is not included in Appendix B.

Item3 The Respondent shall list in the form included as Appendix D (Proposed Equipment) the equipment it proposes to use for the portions of work described in the scope of work.

5.2 Evaluation of the Submission

The RDN will evaluate the submissions received and, at its sole discretion, may make a selection on a stand-alone or comparative basis during the evaluation, by comparing the Responses received from one Respondent to that of another Respondent to determine the Response that will be the most advantageous to the RDN. The RDN is not obligated to complete a detailed evaluation of all Responses and may, in its discretion, after completing a preliminary review of all the Responses, discontinue detailed evaluation of any Respondent who, when compared to the other Respondents, the RDN determines is not in contention of being selected.

To assist in the evaluation of the Responses, the RDN may, in its discretion:

a. conduct any background investigations and/or seek any additional information that it considers necessary;

b. conduct any reference checks that it considers necessary to take into account the Respondent's past performance or conduct on previous contracts, including checking references other than those provided by the Respondent;
c. seek clarification of a Response or supplementary information from any or all Respondents;
d. request interviews with any, some, or all Respondents to clarify any questions or considerations based on the information included in Response or seek any supplementary information; and
e. rely on and consider any information obtained pursuant to this section and/or any additional information in the evaluation of Responses.

The RDN evaluation of the Submission and assessment of the qualifications shall be final.

The RDN reserves the right, but shall not be obligated, to advance a previously non short-listed Respondent should a short listed Respondent advise the RDN that they cannot commit or progress to the Tender stage.

5.3 Evaluation Criteria Weightings

Respondents must meet a minimum of 75 points to be advanced to the short list of Respondents who will be invited to submit a Tender for the Project. Submissions shall be rated in accordance with the criteria listed in the table below.

Criteria	Maximum Points	Awarded Points
Corporate experience and sustainability	10	
Experience with similar size and type of projects	30	
Provision of information on corporate social procurement programs	5	
Ability to apply corporate safety programs and safety records	5	
Experience of key personnel	20	
Equipment owned by or available to contractor	5	
Experience with sub-contractors	5	
Responses from references/past performance	20	
TOTALS	**100**	

Qualifications submitted should be in enough detail to allow the RDN to determine the qualifications and capabilities of a Respondent from the documents received. The selection committee, formed at the RDN's sole discretion, will score the Responses in accordance with the criteria provided.

The RDN reserves the right to not complete a detailed evaluation if the RDN concludes the submission is materially incomplete or, irregular or contain any financial or commercial terms that are unacceptable to the RDN.

The RDN reserves the right to award the assignment in whole or in part or to add or delete any portion of the work.

6.0 GENERAL CONDITIONS

6.1 No Contract

By submitting a response and participating in the process as outlined in this RFQ, Respondents expressly agree that no contract of any kind is formed.

6.2 Privilege Clause

The highest ranked or any Response may not necessarily be accepted.

6.3 Acceptance and Rejection of Submissions

This RFQ does not commit the RDN, in any way to shortlist Respondents, or to proceed to negotiate a contract, or to award any contract in any manner. The RDN reserves the right, in its sole discretion, to cancel this RFQ, up until award, for any reason whatsoever.

The RDN may accept or waive a minor and inconsequential irregularity, or where applicable to do so, the RDN may, as a condition of acceptance of the Submission, request a Respondent to correct a minor or inconsequential irregularity with no change in the Submission.

6.4 Conflict of Interest

Respondents shall disclose in their submission any actual or potential Conflict of Interest and existing business relationships it may have with the RDN, its elected officials, appointed officials or employees.

6.5 Solicitation of Board Members and RDN Staff

Respondents and their agents will not contact any member of the RDN Board or RDN Staff with respect to this RFQ, other than the RDN Contact named in this document.

6.6 Litigation Clause

The RDN may, in its absolute discretion, reject a submission submitted by a Respondent, if the Respondent, or any officer or director of the Respondent is or has been engaged either directly or indirectly through another corporation in legal action against the RDN, its elected or appointed officers and employees in relation to:

(a) any other contract for works or services; or
(b) any matter arising from the RDN's exercise of its powers, duties, or functions under the Local Government Act, Community Charter or another enactment within five years of the date of this Request for Qualifications.

In determining whether to reject a submission under this clause, the RDN will consider whether the litigation is likely to affect the Respondent's ability to work with the RDN, its consultants and representatives and whether the RDN's experience with the Respondent indicates that the RDN is likely

to incur increased staff and legal costs in the administration of this Contract if it is awarded to the Proponent.

6.7 Exclusion of Liability

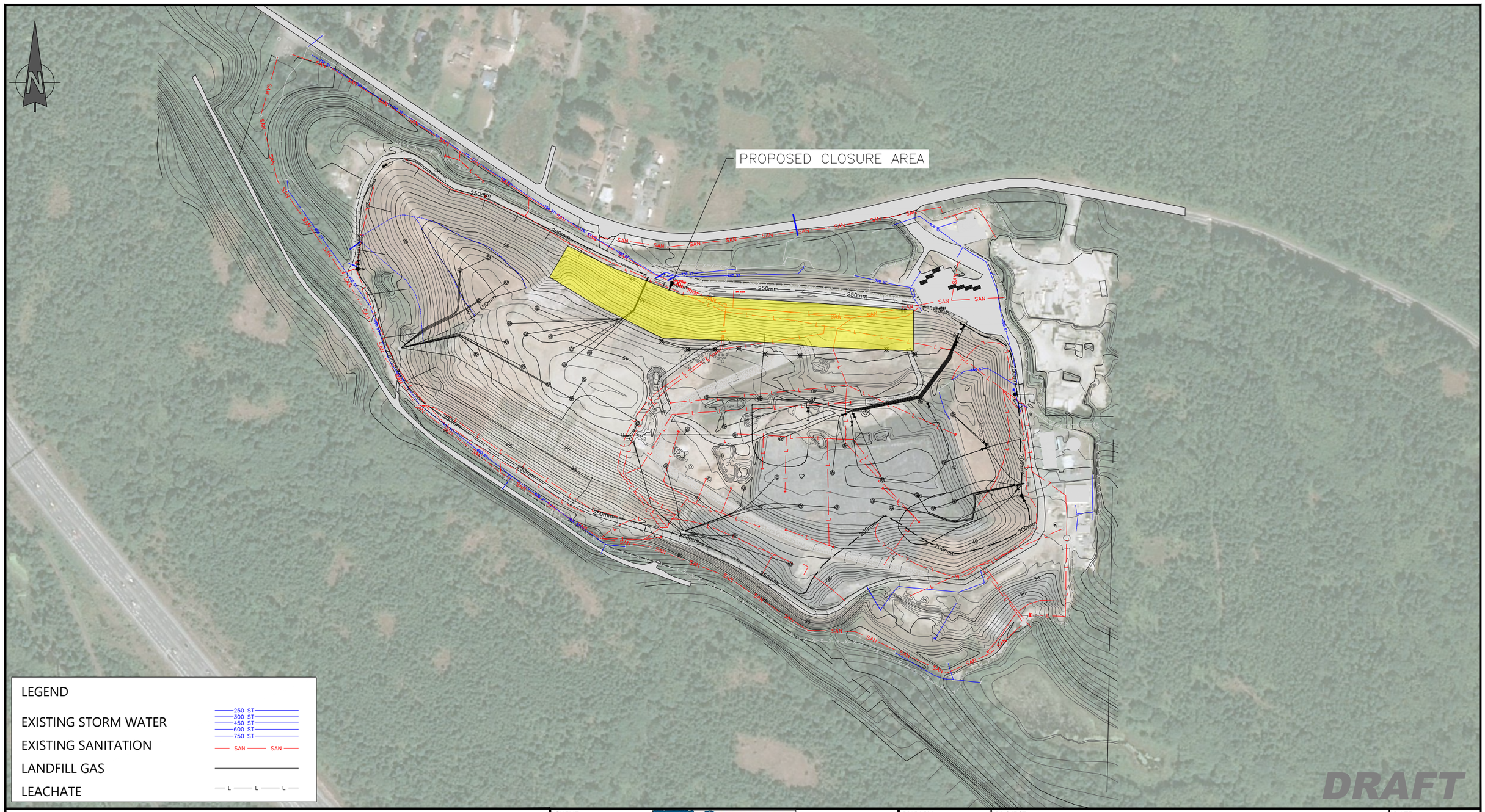
Respondents are solely responsible for their own expenses in preparing and submitting a response and for any meetings, negotiations, or discussions with the RDN. The RDN will not be liable to any Respondents for any claims, whether for costs, expense, losses or damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by the Respondents in preparing and submitting a response, or participating in negotiations for a Contract, or other activity related to or arising out of this RFQ. Except as expressly and specifically permitted in this Request for Qualifications, no Respondent shall have any claim for compensation of any kind whatsoever, as a result of participating in this RFQ and by submitting a response each Respondent shall be deemed to have agreed that it has no claim.

6.8 Ownership of Submissions

All submissions, including attachments and any documentation, submitted to and accepted by the RDN in response to this RFQ become the property of the RDN.

6.9 Freedom of Information

All submissions will be held in confidence by the RDN. The RDN is bound by the Freedom of Information and Protection of Privacy Act (British Columbia) and all documents submitted to the RDN will be subject to provisions of this legislation.



LEGEND

- EXISTING STORM WATER — 250 ST, 300 ST, 450 ST, 600 ST, 750 ST
- EXISTING SANITATION — SAN
- LANDFILL GAS
- LEACHATE — L

DRAFT

NOTES:
1. IMAGE TAKEN FROM REGIONAL DISTRICT OF NAMAIMO.
2. EXISTING CONTOURS BASED UPON SURVEY COMPLETED BY THE REGIONAL DISTRICT OF NAMAIMO ON 15 SEPTEMBER 2021.

50 0 50
SCALE 1:2,000 METRES

CLIENT: REGIONAL DISTRICT OF NANAIMO

wood.
Environment & Infrastructure Solutions
5681-70 STREET, EDMONTON, ALBERTA, T6B 3P6
PHONE 780-436-2152, FAX 780-435-8425

DWN BY:	WP
CHK'D BY:	MG
DATUM:	UTM NAD 83
PROJECTION:	UTM Zone 10
SCALE:	AS SHOWN

PROJECT: REGIONAL DISTRICT OF NAMAIMO
RFQ FOR NORTH SLOPE CLOSURE PROJECT

TITLE: GENERAL SITE PLAN

DATE:	MARCH 2022
PROJECT No.:	VE52862
REV. No.:	A
FIGURE No.:	FIGURE 1

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APPENDIX A
Safety Record

APPENDIX A - SAFETY RECORD
INFORMATION REQUIREMENTS

For Respondents operating outside the province of British Columbia please submit documentation from the local agency responsible for overseeing safety. The documentation should match, as closely as possible, to that required from Contractors operating under the jurisdiction of the Worker's Compensation Board of British Columbia (WorkSafe BC).

Is Respondent registered with WorkSafe BC?
□ Yes □ No Registration #
(If no, state name of workplace safety agency having jurisdiction).

Does Respondent have a valid Certificate of Recognition (COR) recognized by WorkSafeBC?
□ Yes □ No Certificate #
(If yes, state jurisdiction in which registered).

How many years has Respondent's organization been in business under Respondent's present Firm Name?

Is your company qualified and willing to undertake the responsibilities of Prime Contractor in charge of safety if awarded project? □ Yes □ No
Who is responsible for coordinating Respondent's Safety Program?
Name: Title:
Telephone:

Provide a copy of current WorkSafe BC (or other agency) Clearance Letter.

Has Respondent at any time in the last three (3) years been assessed a penalty by WorkSafe BC (or other workplace safety agency having jurisdiction)? □ Yes □ No

APPENDIX B
Proposed Self-Work Items

APPENDIX B - PROPOSED SELF-WORK ITEMS

List scope of work categories that the Respondent typically self performs for works of a similar nature as that described within the RFQ document.

A. Scope of Work:

Project name and location:
Contract Sum:
Date Start: Date Complete:
Owner Name: Phone No.:

B. Scope of Work:

Project name and location:
Contract Sum:
Date Start: Date Complete:
Owner Name: Phone No.:

C. Scope of Work:

Project name and location:
Contract Sum:
Date Start: Date Complete:
Owner Name: Phone No.:

D. Scope of Work:

Project name and location:
Contract Sum:
Date Start: Date Complete:
Owner Name: Phone No.:

APPENDIX C
Proposed Subcontractors

APPENDIX C - PROPOSED SUBCONTRACTORS

The following list of Proposed Subcontractors together with a description of the item(s) of work to be undertaken by each are proposed for the Works.

A. Subcontractor Name: Contact Name: Telephone Number: Fax:
Address:

Item(s) of Work:

B. Subcontractor Name: Contact Name: Telephone Number: Fax:
Address:

Item(s) of Work:

C. Subcontractor Name: Contact Name: Telephone Number: Fax:
Address:

Item(s) of Work:

D. Subcontractor Name: Contact Name: Telephone Number: Fax:
Address:

Item(s) of Work:

APPENDIX D
Proposed Equipment

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Proposed Equipment

The following is a list of equipment the Respondent would anticipate utilizing to perform the Works as described within the RFQ Document. Indicate if the equipment is owned or leased.

Description	Make/Model Year	Capacity	Owned/Rent